



GRAND BLANC UNITED METHODIST CHURCH

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POSITION: Director of Christian Education

Overview of Position:

The Director of Christian Education (CE) for Grand Blanc UMC is a part-time (15-20 hours/week), salaried position for those who want to make a difference in the lives of children, youth, and adults through spiritual growth and discipleship. The position primarily revolves around the responsibility of developing and maintaining quality CE ministries and programs in the church for all age groups, as well as recruiting, training, and equipping volunteer leadership to facilitate and teach said programs. Emphasis is placed on integrating the church's CE programs with the values and vision of GBUMC, as well as invitational ministry with the broader Grand Blanc Community.

Responsibilities:

- Oversee the structure and implementation of GBUMC's Christian Education programs for the following populations: children, youth, and adults.
- Recruit and train Christian Education volunteers.
- Assess the Christian Education needs of the congregation and work with the pastor and the Christian Education Team to develop and evaluate program ministries so that they will meet the needs for the continued spiritual growth and development of our church family.
- Work with the pastor to ensure that GBUMC's Christian Education programs are always seeking to engage, invite, and include those in the greater Grand Blanc and surrounding communities.
- Administer "A Policy Statement for the Protection of Children, Youth, and Vulnerable Adults."

Specific Duties:

- Regularly communicate with the pastor and other relevant teams and individuals as necessary for the purpose of planning, budgeting, staffing, inviting, implementing, growing, and evaluating the ongoing Christian Education ministries.
- Recruit and train volunteers for various classes and programs for the following populations: children, youth, and adults (examples include, but are not limited to: *Vacation Bible School, Sunday School, Youth Groups, Small Groups, Bible Studies, etc.*).
- Oversee and ensure appropriate implementation of the various Christian Education classes and programs.
- Be present on Sunday mornings and for other relevant church events to oversee proper execution of planned activities.
- Plan for, acquire, distribute, and organize the appropriate curriculum materials and needed supplies.
- Encourage children and youth participation in relevant District and Conference programs, including such things as camping ministries and youth gatherings.
- Assist the pastor and other volunteers in planning and implementing the youth Confirmation program.
- Work with the office administrative staff to plan and ensure proper communication with the congregation.

- Oversee the implementation of “A Policy Statement for the Protection of Children, Youth, and Vulnerable Adults.”
- Other appropriate duties as assigned.

Qualifications:

- An evident love for Christ and a passion for nurturing spiritual growth in the lives of all God’s children, of all ages.
- A willingness and ability to provide quality leadership and Christian education that is compatible with United Methodist beliefs.
- The ability to communicate clearly with the congregation, church leadership, and the community through a variety of means, including email and any relevant social media.
- A Bachelor’s degree is preferred.
- Previous experience in a similar position is preferred.
- Satisfactory completion of a background check.

Compensation:

- This position is part-time and will be salaried at a rate commensurate with experience and qualifications.
- As described earlier, this is a salaried position requiring an estimated 20 hours per week. These hours can fluctuate throughout the year depending on the level of the ongoing education activities.

For questions or to express interest in the position, please email pastor@grandblancumc.org. Interested applicants are asked to provide a resume and a letter of interest.